

# 'e' Module Enhancement

## Timesheet Per Diem's

A new feature has been added to eTimesheets to allow the capture of Per Diem's. These refer to specific amounts of money that an organization allows an individual to spend per day, in order to cover living and travelling expenses in connection with work, while travelling away from home. This allows you to easily capture costs at a predefined rate for these normal daily expenses.

PER DIEM	
Job Line	
Code	5004
Description	Display at Education Expt
Activity Code	PUR
Description	General Purchases
Work Centre	DISB
Description	Disbursements
Travel Details	
Destination	Sydney
Date	01/07/2008
Select Expenses	
<input type="checkbox"/> All Meals	Maximum amount 15.00
<input checked="" type="checkbox"/> Breakfast	15.00
<input checked="" type="checkbox"/> Lunch	15.00
<input checked="" type="checkbox"/> Dinner	25.00
Total Meals	45.00
<input checked="" type="checkbox"/> Accommodation	120.00
<input type="checkbox"/> Incidentals	5.00
<input type="checkbox"/> Other	5.00
Total for day	225.00

## eTimesheets Job Summary

We have added a job summary button in eTimesheets to be able to show details regarding jobs. This setting must be set to 'TRUE' on the employee configuration screen, for access to this button. Typically set for managers, this provides visibility of all financial measures for the selected job.

Job Summary			
Sales	0.00	Sep08	0.00
Receipts	0.00	Aug08	0.00
Balance	0.00	Jul08	0.00
Costs	409.09	Jun08	0.00
Purchase orders	0.00	May08 and prior	10349.43
Total costs	409.09	Sub Total	10349.43
WIP	409.09	Future balance	13915.00
Margin 0.00%	-409.09	Hold balance	0.00
Total hours	0.00	Total	24264.43

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## Reporting from the 'e' modules

A new reporting option has been added to the menu in eCRM, allowing you to view, print or email details of a selected call. This is the first use of this new capability, highlighting the power of using the Greentree Report Writer to publish information to the web. This new function takes the web-based call information to populate the report parameters for a Greentree report writer report then processes that report via the print/task queue. It then either emails the report to the user, or returns the report as a PDF for local viewing.

Example of a report returned as a PDF to the internet user:

DETAILS FOR CALL			
<b>Number:</b>	1000	<b>Cross Reference:</b>	<b>Summary</b> Lisa wants PC's installed - Call
<b>Assigned User:</b>	SUPER	<b>Assigned Team:</b>	Admin Team
<b>Location:</b>	02	REGION02	Region 02
<b>Organisation:</b>	1000	KANGAN	(03) 8425 1213 Kangan Education Unit
<b>Contact:</b>	10000	Stanley	Lisa Stanley
<b>Primary Asset:</b>	1000	e1122334	EDU Primary School PC
<b>Contract:</b>	1000	KANONSITE	<b>Service Level:</b> 01 - Platinum <b>Status:</b> Open
<b>Contact Notes:</b>			
<b>Summary:</b>	----- Problem Install - "Install Products/Services/Features as requested." Install Products/Services/Features as requested. Lisa would like PC to be fitted to the New Classrooms ready to be used by 15/2/2000.		

## e Approvals

This new module is now available for review under beta status. It is designed to provide a single web portal for access to all documents awaiting approval for the logged-in user. There are links provided to eRequisitions and eTimesheets, allowing the approval of these documents and also approvals delegated by other approvers. Continued work is going into this module over the next few months, eventually to provide access to the user's tasks, follow-ups and notifications. The install set for eApprovals can be downloaded from the Greentree FTP server for use with the Demonstration system.

