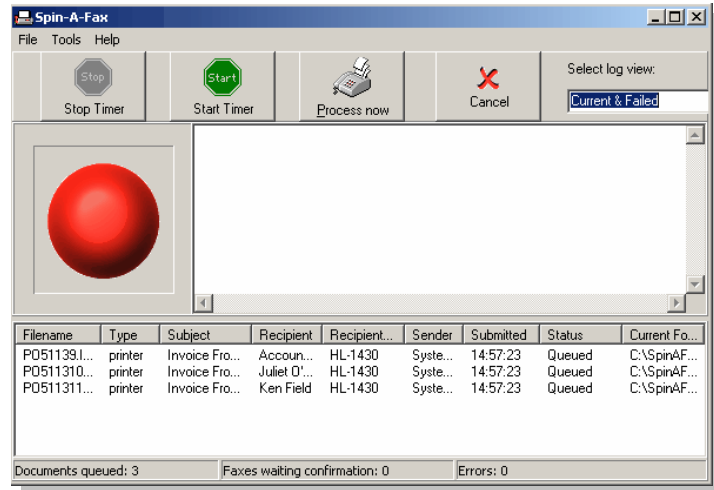


Spin-A-Fax for CBA

Greentree[®]
BUSINESS-BUILDING SOLUTIONS

"very, very, responsive!"

Create, print and distribute professional, quality documents quickly and easily using CBA's Spin-A-Fax module. Documents can be printed, emailed or faxed seamlessly without the need to leave CBA.



Key Benefits

- **Save money** – no need for special pre-printed stationery
- **Improve your business image** – by distributing consistent, professional documents
- **Speed up document delivery** – by transmitting documents electronically

Documents included in CBA Version 8.0

- Remittance Advices
- Invoices
- Statements
- Packing Slips
- Sales Order Confirmations
- Pro-forma Invoices
- Debtor Notices
- Purchases Orders
- Requisitions
- Payslips

Paying suppliers by direct credit has helped speed up the payment process but mailing or faxing remittances is still tedious. At the press of a button, Spin-A-Fax can send your remittances by either email or fax, depending on your suppliers' preference.

Documents are output from CBA, processed by Spin-A-Fax and transmitted to your clients, suppliers and business partners in the format appropriate for them.

Templates

Sample templates are provided for all forms that can be easily customised to include logos and graphics. Spin-A-Fax also allows you to add text and reposition fields to templates. You may also choose to have different templates for each business partner so their documents can be individually tailored.

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Building 4, Rosebush Office Park, 331 Rosebush Road, Albany
PO Box 20424, North Harbour, Auckland 1300

A.B.N. 11 222 202 444
Telephone: 64 9 350 3888
Facsimile: 64 9 350 3889
E-Mail: sales@greentree.com
Web: www.greentree.com

Remittance Advice

Remittance To: The General Hardware Supplies
P. O. Box 55-4321
425 Market Road
AUCKLAND
2002

Contact: PH Mankowicz

Remittance Date: 20/11/2003
Page: 1 of 1
Supplier Own No: ABC-NZ
Reference No:

Date	Transaction	Reference	Amount Paid
20/11/2003	Invoice	100	911.75
20/11/2003	Invoice	100	50.63
02/10/2003	Invoice	1161	1161.39
02/11/2003	Invoice	AF301	106.11
12/10/2003	Invoice	AF300	114.38
15/11/2003	Invoice	AF301	141.75

Payment Details:
Payment was made to your bank account 19-3514-14666700-00
Via Direct Credit on 21/10/2004

Total Amount Due: 6768.01
Less Withholding Tax: 0.00
Total this Payment: 6768.01

Emailing

Spin-A-Fax sends emails directly to your mail server via SMTP (or MAPI) and the attached document can be PDF, TIF, BMP or JPG format. You also have the ability to include additional attachments such as price list, notification of specials etc.

Faxing

Faxes are sent directly to your fax service. Spin-A-Fax uses Microsoft Faxing (for Windows 2000 or Windows XP) or WinFax (for earlier versions of Windows).

Printing

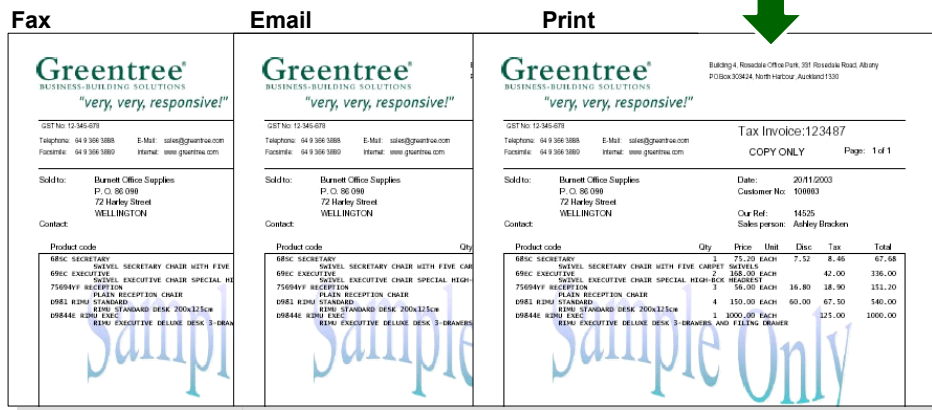
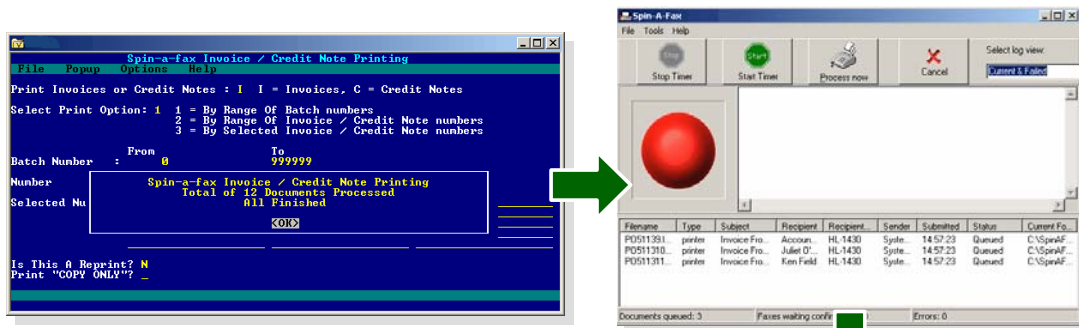
Spin-A-Fax enables documents to be printed to any Windows-based printer.

Duplicate Copies

With Spin-A-Fax, you can choose to have duplicate copies of any document to be printed, emailed or even faxed to another location.

How does it work?

CBA creates your documents as files and saves them to a folder that is constantly being scanned by Spin-A-Fax. Spin-A-Fax formats each document file in accordance with the selected document template and outputs the resulting image for faxing, emailing or printing.



To find out more about how Spin-A-Fax could help management document production in your business, contact your CBA Support Dealer.